

Required Information to File a Death Certificate

1. Decedent's legal name (First, Middle, Last, Suffix)
2. If decedent is female, also give maiden name
3. City and county where death occurred
4. Date of birth
5. Age (at last birthday)
6. Place of birth (city, state, and country)
7. Social Security number
8. Did deceased serve in the US armed forces?
9. Marital status at time of death
10. Surviving spouse (if wife, give maiden name)
11. Spouse's name (prior to first marriage)
12. Occupation
13. Residence complete address
14. Names of parents
15. Father's full name
16. Mother's full Maiden name
17. Level of education completed at time of death
18. Place of burial or disposition (La Puerta Natural Burial Ground, Valencia County, NM)
19. *Name, address, and phone number of certifying physician. Time of death and date of death.*

Certification of the cause of death must be obtained from the attending physician and in some cases, the Office of the Medical Investigator, before the death record can be registered. Once you have obtained medical certification the death record can be completed, filed, registered, and necessary permits will be issued.